

minutes

Special Policy Committee

MEETING HELD ON

MONDAY 1 NOVEMBER 2021

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

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Note:

Clause 15.10 of the City's *Meeting Procedures Local Law 2013* states:

This local law applies generally to committee meetings except for clause 7.1 in respect of members seating and clause 7.8 in respect of limitation on members speaking.

CITY OF JOONDALUP

MINUTES OF THE SPECIAL POLICY COMMITTEE MEETING HELD IN CONFERENCE ROOM 1, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON MONDAY 1 NOVEMBER 2021.

ATTENDANCE

Committee Members

Cr Suzanne Thompson
Mayor Hon. Albert Jacob, JP
Cr Adrian Hill
Cr Daniel Kingston
Cr Russell Poliwka
Cr John Raftis
Cr John Chester

Observers

Cr Russ Fishwick, JP
Cr Tom McLean, JP
Cr Nige Jones
Cr Christopher May
Cr Christine Hamilton-Prime, JP
Cr John Logan

Officers

Mr James Pearson	Chief Executive Officer
Mr Jamie Parry	Director Governance and Strategy
Ms Dale Page	Director Planning and Community Development
Mr Matthew MacPherson	Acting Director Infrastructure Services
Mr Mat Humfrey	Director Corporate Services
Mrs Kylie Bergmann	Manager Governance
Mrs Vivienne Stampalija	Governance Coordinator
Mrs Wendy Cowley	Governance Officer

DECLARATION OF OPENING

The Chief Executive Officer declared the meeting open at 8.20pm.

DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

ELECTION OF PRESIDING MEMBER

Section 5.12 of the *Local Government Act 1995* (the Act) requires a committee appointed by a local government, to appoint a Presiding Member as the first item of business at its first meeting. Schedule 2.3 of the Act requires the Chief Executive Officer to preside.

Cr John Raftis nominated Cr Suzanne Thompson for the position of Presiding Member. Cr Thompson accepted the nomination.

There being no further nominations at the close of the Election for Presiding Member, Cr Suzanne Thompson was declared elected unopposed to the position of Presiding Member and assumed the Chair at 8.22pm.

ELECTION OF DEPUTY PRESIDING MEMBER

It is open for the Committee to elect a Deputy Presiding Member, who would chair the meeting in the absence of the Presiding Member. Alternatively, if the Presiding Member is unavailable to chair the meeting and no Deputy Presiding Member has been appointed, in accordance with Section 5.14 of the Act, the Committee Members present at the meeting may choose one of themselves to preside over the meeting.

Hon. Mayor Albert Jacob, JP nominated Cr Daniel Kingston for the position of Deputy Presiding Member. Cr Kingston accepted the nomination.

There being no further nominations at the close of the Election for Deputy Presiding Member, Cr Daniel Kingston was declared elected unopposed to the position of Deputy Presiding Member.

APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence Previously Approved

Cr Nige Jones

2 November 2021 inclusive.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

In accordance with Clause 5.2 of the City's *Meeting Procedures Local Law 2013*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

The proposed schedule of Council meeting dates is based on the format used in recent years. That is, a monthly meeting format with Strategy Sessions held on the first Tuesday of each month, Briefing Sessions held on the second Tuesday and Council meetings on the third Tuesday.

This enables committee meetings to be scheduled on the Monday, Tuesday or Wednesday of weeks one, two and three so to minimise potential conflicts with other Council activities and provide a 'meeting-free' week in the fourth week of each month.

It is preferable to hold committee meetings in the first week of the month, thereby enabling committee recommendations to be listed in the Briefing Session agenda and subsequently the Council Meeting agenda, however this may not always be possible due to other scheduled meetings.

DETAILS

The Policy Committee will oversee the development and review of the City's policies as well as oversee the strategic direction of the City's Art Award events, Visual Art Collection and Visual Art Programs.

It is therefore suggested the Policy Committee meets as follows:

- Monday 21 February 2022, commencing at 6.15pm.
- Monday 9 May 2022, commencing at 5.45pm.
- Monday 1 August 2022, commencing at 5.45pm.
- Monday 31 October 2022, commencing at 5.45pm.

Issues and Options Considered

The Policy Committee can either:

- adopt the meeting dates as proposed in this Report
or
- amend the meeting dates.

Legislation / Strategic Community Plan / Policy Implications

Legislation *Local Government Act 1995.
Local Government (Administration) Regulations 1996.
City of Joondalup Meeting Procedures Local Law 2013.*

Strategic Community Plan

Key theme Governance and Leadership.

Objective Corporate capacity.

Strategic initiative Not applicable.

Policy Not applicable.

Risk Management Considerations

Should forward planning of committee meetings not be identified, then there is a risk for meetings to be held on an ad-hoc basis, lacking coordination with other key meetings and corporate planning processes.

Financial / Budget Implications

Not applicable.

Regional Significance

Not applicable.

Sustainability Implications

Not applicable.

Consultation

Not applicable.

COMMENT

The proposed dates have been prepared based on the expected demand and timeframes associated with policy reviews, specifically the community consultation process. Meetings have been scheduled on the same day and time to provide Elected Members with a consistent meeting schedule.

VOTING REQUIREMENTS

Simple Majority.

MOVED Cr Raftis, SECONDED Cr Kingston that Council that the Policy Committee ADOPTS the following meeting dates and times for the Policy Committee of the City of Joondalup to be held at the Joondalup Civic Centre (Conference Room 2), Boas Avenue, Joondalup:

- 1 Monday 21 February 2022, commencing at 6.15pm;**
- 2 Monday 9 May 2022, commencing at 5.45pm;**
- 3 Monday 1 August 2022, commencing at 5.45pm;**
- 4 Monday 31 October 2022, commencing at 5.45pm.**

The Motion was Put and

CARRIED (7/0)

In favour of the Motion: Cr Thompson, Mayor Jacob, Crs Chester, Hill, Kingston, Poliwka and Raftis.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 8.27pm the following Committee Members being present at that time:

CR SUZANNE THOMPSON
MAYOR HON. ALBERT JACOB, JP
CR ADRIAN HILL
CR DANIEL KINGSTON
CR RUSSELL POLIWKA
CR JOHN RAFTIS
CR JOHN CHESTER